

## Grounds Committee Minutes –Oct 17, 2013

1:00-3:00 pm C 126

TOPIC / CATEGORY (Action/Information)	PERSON	KEY POINTS / NEXT STEPS [Action]
In attendance:		Keoni McHone-Chair, Nora Brodnicki, Bruce Nelson, Aaron Ingersoll, , Loretta Mills, TJ McDonough, Tom Powell, Donna Ford, ASG Students: Jessica Valdivia, Jamie Gibson Guests: Mickey Yeager, Janet Wells, Carol DeSau
Approve May 28, 2013 minutes	Loretta	Approved. Copy to be posted.
Grounds Update	Tom/ Aaron	<ul style="list-style-type: none"> <li>• Leaf removal underway</li> <li>• Irrigation will be turned off within a month. Clemens Garden has been off for 3 weeks, Tom is monitoring the rhododendrons.</li> <li>• Water is off in the community gardens / UA Farm / ELC, meter is being installed to eliminate irrigation in the ELC.</li> </ul>
Bookstore Patio Seating	Mickey Yeager Janet Wells	<ul style="list-style-type: none"> <li>• Concept has been approved by the CUDC.</li> <li>• Pictures and project summary documents shared.</li> <li>• Plan is to remove the current plantings on the north east end of McLoughlin Hall outside of the Bookstore and install a patio seating area.</li> <li>• Funding will be with Bookstore reserves and possibly campus services for some hardscape work.</li> <li>• Plan would include bubbler feature on corner, near existing controller site.</li> <li>• Bed size is 25' x 45'</li> <li>• Would use the same furnishings as ASG has on campus</li> <li>• Would include crushed rock path from McLoughlin to Niemeyer.</li> <li>• Bo Nevue, Landscape Architect, is doing drawings</li> <li>• ? Irrigation boxes – the plan would be not to eliminate but retain for watering containers on timer system. May need to relocate, engineer will be consulted.</li> <li>• ? Would it be used during rainy season? Need cover? – seeking quotes for awnings</li> <li>• ? Hemlock, can we save it?</li> <li>• ? Planned surface? – concrete (cost savings)</li> <li>• ? Timeline – spring</li> <li>• ? Drainage – piping project /catch basin on North end of McLoughlin near Niemeyer</li> </ul>

		<ul style="list-style-type: none"> <li>• ? Vandalism of container's – use concrete planters, or other sturdy material</li> <li>• ? Maintenance, plant replacement, who would be responsible? - possibly less maintenance than current bed.</li> <li>• ? Colors – tables will be the same black as ASG, awning would be red, screen fabric possibly red or blue</li> <li>• ? Considered propane heaters?</li> <li>• ? Grounds Value document needs to be consulted.</li> <li>• ? Has plan been run by Campus Safety committee?</li> <li>• ? Consider approaching Art Department for possible sculpture</li> </ul> <p>Basic concept has been approved by Grounds Committee with following next steps:</p> <ul style="list-style-type: none"> <li>• Values document will be consulted for possible conflicts, and, if any, shared with Mickey.</li> <li>• Tom will bring other landscape maintenance issues to Mickey and roll into this project.</li> <li>• Completed design will be brought back to Grounds for review.</li> </ul> <p>After presenters Mickey, Janet and Carol left the meeting, the Grounds committee had additional discussion at the end of the meeting.</p> <ul style="list-style-type: none"> <li>• Grounds Committee agree that saving the Hemlock is a priority – would be in keeping with our Grounds Value document Designs Concepts: “When planning new facilities, preserve mature and protected landscape features.”</li> <li>• That the irrigation not be moved due to difficulty and cost – originating out of the tunnel</li> </ul>
Cross country course master plan	Keoni	<p>Keoni shared an outline of items for the cross country master plan, which include:</p> <ul style="list-style-type: none"> <li>• Dig up boulders – pose a mowing and running hazard.</li> <li>• Smooth surface of course – needs to be more marketable. Have had complaints. 1600 ln ft has been done so far.</li> <li>• Spray weeds in start area</li> <li>• Get Sponsors for course</li> <li>• Lift trees – more needs to be done. Schedule? Corrections crew/community service is \$400 for 8 hrs [4-10 persons]. Have \$?</li> <li>• Large laminated maps</li> <li>• Clear out blackberries in team area – so that it looks nicer and allow sightline further into course. Blackberries are covering the boulder pile. Mickey will look into removal and</li> </ul>

		<p>possible sell/trade of the boulders.</p> <ul style="list-style-type: none"> <li>• Gate to field from parking lot – to prevent vehicle access/damage to course.</li> <li>• Keep field mowed year-round – done by Athletics personnel and equipment. <i>Keoni requesting it be taken off the 'field mow' list, as it leaves trail rough. (is this correct?)</i></li> <li>• Add gravel to path – more conducive to running</li> </ul>
Spraying track area	Keoni	<p>Keoni is asking for ideas to stop grass encroachment onto to track. Will try:</p> <ul style="list-style-type: none"> <li>• Grounds apply a chemical edge,</li> <li>• Athletics then string trim to that edge, away from asphalt</li> </ul>
Fall Term Meeting dates	All	No date set
Other		<ul style="list-style-type: none"> <li>• Alison Heimowitz, via email, has removed herself from the Grounds Committee.</li> <li>• Mickey presented a draft site plan of Wilsonville Pole Yard Expansion Project. Committee question/comments include: <ul style="list-style-type: none"> <li>• Timeline</li> <li>• Make sure necessary utilities in place for new landscape beds and that plantings match existing landscape.</li> <li>• Approved</li> </ul> </li> <li>• Tree Health update: No activity</li> </ul>

**please email [lorettam@clackamas.edu](mailto:lorettam@clackamas.edu) if you are unable to attend.**

**Meetings: TBD**

**WHERE TO FIND DOCUMENTS:** • Grounds Committee Minutes F:\1minutes\Grounds Committee

Number of handouts to bring: Grounds Committee Council - 14

**Grounds Committee Members:** Keoni McHone-Chair, Nora Brodnicki, Joan Harrison-Buckley, Alison Heimowitz, Bruce Nelson, Aaron Ingersoll, , Loretta Mills, TJ McDonough, Tom Powell, Donna Ford, Richard Rueb, Lloyd Helm, ASG Student(s)